



Meeting Minutes

THOSE PRESENT:

Mayor Hamdon
Councillor Nadeau
Councillor Archer
Councillor Shular
Councillor Neff
Councillor Johnson
Manjeet Saran, Town Engineer
Sheldon Fuson, Director of Protective Services
Nesen Naidoo, Director of Information Services
Annette Driessen, Director of Community Services
Jennifer Cooper, Development Assistant
Kristina Vallee, Executive Assistant
Chandra Dyck, Development & Planning Officer
Lynette Nienaber, Park Valley Pool Manager
Chuck Dejong, Camera
Graham Long, Drayton Valley Western Review
Kara Dykstra, CIBW Radio
Members of the Public

ABSENT

Councillor Ebbs

CALL TO ORDER

Mayor Hamdon called the meeting to order at 9:00 a.m.

INVOCATION

Pastor Shawn Devlin from the Anglican Church opened the meeting with a prayer.

1. **Additions and Deletions to the Agenda**
Addition: Proclamation from Rotary Club
2. **Adoption of Agenda**

RESOLUTION # 01/09

Councillor Johnson moved that the agenda for the January 21, 2009, Regular Meeting of Council to be adopted as amended.

CARRIED UNANIMOUSLY

3. **Corrections or Amendments:**

- 3.1 December 31, 2008 Regular Meeting of Council Minutes
There were no corrections to the minutes.

4. **Adoption of:**

- 3.1 December 31, 2008 Regular Meeting of Council Minutes

RESOLUTION # 02/09

Councillor Shular moved that Council approve the December 31, 2008 Regular Meeting of Council Minutes as presented.

CARRIED UNANIMOUSLY

5. **Delegations:**

- 5.1 John Mulligan, Rotary Club - Re: Return Lane for Thunder in the Valley
Mr. John Mulligan presented to Council the Thunder in the Valley event's need for a return lane at the airport. Mr. Mulligan requested from Council funding towards the return lane project.

RESOLUTION #03/09

Councillor Neff moved that Council refer the request for funding for the return lane at Thunder in the Valley to the Management Committee.

CARRIED UNANIMOUSLY

RESOLUTION #04/09

Councillor Shular moved that February 23, 2009 will be proclaimed Rotary Day for the Town of Drayton Valley.

CARRIED UNANIMOUSLY

- 5.2 Drayton Valley Elks Club

Darren Scott and Arnout Steenhart from the Drayton Valley Elks Club is interested in bidding to host the 2011 Elks and Royal Purple conference in June 2011. Mayor Hamdon referred the Elks Club to meet with Administration Jennifer Lundy and Amy Prins to coordinate the details of their event. The Town will provide the Elks Club with a promotional package to include in their bid.

- 5.3 Corporal Greg Gerbrandt, Drayton Valley RCMP Policing Report
Acting Sargent Gerbrandt provided Council with an update of the members' status at the detachment. He then reviewed the December 2008 Policing Report for the Drayton Valley detachment.
- 5.4 Brent Greer, Fire Chief - Re: Fire Department Report
Fire Chief Greer presented the 2008 Year End Report for the Drayton Valley Fire Department. Chief Greer answered questions from Council regarding the department and the Year End report.

RESOLUTION #05/09

Councillor Shular moved that Council accept the 2008 Year End Report from the Fire Department as information.

CARRIED UNANIMOUSLY

- 5.5 Years of Service, Leonard Wenninger
Mayor Hamdon thanked Mr. Wenninger for 29 years of service with the Town of Drayton Valley and wished him well in his retirement. Mr. Saran also thanked Mr. Wenninger for his loyalty as an employee and he will be missed as he was a dedicated utility operator. Mayor Hamdon presented Mr. Wenninger with a Certificate of Appreciation from the Town.
- 5.6 Bob Winship, Weyerhaeuser Re: Weyerhaeuser Property Tax
Mr. Bob Winship from Weyerhaeuser advised that the letter included in the agenda package from Weyerhaeuser outlined that Weyerhaeuser would be granting the Town the adjustment of their tax assessment as their assessment was amended due to the closure of the OSB Plant and they are granting their refund in return to the Town.

Mayor Hamdon thanked Mr. Winship for their generosity and how they have been assisting the Town through the bio-mile project.

6. Decision Items

- 6.1 Bylaw 2009/02/B Amendment to Library Board Bylaw 99-15
Councillor Archer advised that Bylaw 99-15 relates to the establishment of Municipal Library and Library Board.
Aside from setting forth the duties and responsibilities of the Library Board, the Bylaw also determines the composition of the Board.

The current bylaw states that there shall be five (5) community members at large appointed to the Board. Last year we have had three vacancies arise and to date only one has been filled. This was in spite of regular advertising over the last few months.

In light of the difficulty being experienced attracting volunteers to serve on the Board, a request is being made to Council to have the number of members-at-large serving on the Board be reduced from five (5) to three (3) members.

RESOLUTION #06/09

Councillor Archer moved that Town Council give First Reading to Bylaw 2009/02/B.

CARRIED UNANIMOUSLY

RESOLUTION #07/09

Councillor Archer moved that Town Council give Second Reading to Bylaw 2009/02/B.

CARRIED UNANIMOUSLY

RESOLUTION #08/09

Councillor Archer moved that Town Council consider to give Third Reading to Bylaw 2009/02/B.

CARRIED UNANIMOUSLY

RESOLUTION #09/09

Councillor Archer moved that Town Council give Third and Final Reading to Bylaw 2009/02/B.

CARRIED UNANIMOUSLY

6.2 Quality Management Plan from Safety Codes Council

Councillor Johnson advised that The Safety Codes Council has drafted a uniform plan format to ensure all aspects of the requirements are consistent in all of the QMP's of municipalities and are current.

Administrative housekeeping requires resolution of council to accept prior to forwarding for approval.

Mr. Fuson provided background information to Council.

RESOLUTION #10/09

Councillor Johnson moved that Council accept the Safety Codes Council Quality Management Plan for the Town of Drayton Valley's Building Discipline.

CARRIED UNANIMOUSLY

6.3 Request to Waive Late Tax Penalty

Councillor Nadeau advised that The Town of Drayton Valley has received a request from Tax Roll No. 267320.00 requesting to waive the late tax penalty for \$1,655.86. The property owner explained that there was an oversight on their behalf and their taxes were paid late in 2007.

The property owner paid their 2008 taxes on time, however the tax penalty from 2007 still remains on the account and has incurred further penalties, which brings the account statement balance to \$1904.24.

From time to time, Council receives requests to waive late tax penalties. All cases are reviewed on an individual basis.

As there is not sufficient reason from the property owner to waive the late tax penalties, Administration is recommending that Town Council deny the request.

RESOLUTION #11/09

Councillor Nadeau moved that Council deny the request to waive the tax penalty of \$1,655.86 for Tax Roll No. 267320.00.

Mayor Hamdon made a friendly amendment for the amount to be \$1904.24.

Councillor Nadeau accepted the friendly amendment.

OPPOSED: Mayor Hamdon

IN FAVOUR: Councillors Archer, Nadeau, Shular, Neff, and Johnson

CARRIED

Mayor Hamdon called a recess at 10.10am.

Mayor Hamdon called the meeting back to order at 10.30am.

6.4 Letter of Support for MCFP Grant Application - Omniplex

Councillor Shular advised that The Province of Alberta has established the Major Community Facilities Program (MCFP) to address the need for major community facilities where funding requirements exceed the level of grants provided by other programs. This is a one-time program for the fiscal years of 2007-2008 and 2008-09. The final deadline for receiving applications is January 30, 2009.

The Town of Drayton Valley, following discussions with officials of the Grant Program, has been working over the past eight months to prepare a comprehensive grant application for the Omniplex. The focus of the grant application is to enhance, add, and/or replace features and/or equipment within the Omniplex that are needed to ensure its long-term operations and sustainability.

Town Administration has prepared a grant application totaling 2.4 Million in project costs, with two thirds of the project cost to be covered by the Town of Drayton Valley. Town Administration has prepared the budget to reflect two years of expenditures. Town Council has approved the 2009 Proposed Capital Budget which includes 50% of the matching funding. The 2010 Capital Budget will, if necessary, be prepared to include the remaining matching funding.

Councillor Archer asked if the County has been approached to be a part of this application as they are a large user of the facility. Ms. Driessen advised that the County has not been approached. Mayor Hamdon agreed with Councillor Archer that the County should be included in this application.

Ms. Driessen provided background information to Council on this grant.

RESOLUTION # 12/09

Councillor Shular moved that Council support the Major Facility Program Grant application for the Omniplex, requesting grant support of \$800,00.00.

CARRIED UNANIMOUSLY

6.5 Letter of Support for MCFP Grant Application - Eleanor Pickup Centre for Performing Arts Society

Councillor Shular advised that The Eleanor Pickup Centre for the Performing Arts Society is submitting an application to the Major Community Facility Program in an effort to access capital funds to complete renovations to the Eleanor Pickup Centre for the Performing Arts. The proposed renovations include a renovated stage, renovated washrooms and lobby, designated dressing room area, and exterior improvements.

The Society is still finalizing its grant application, which must be submitted by January 30, 2009. One of the requirements of the grant application for the Society is a statement of municipal opinion in support of the project, and that the Town, as the Owner of the facility, agrees with and supports the proposed renovations.

Administration is working with the Society to complete the grant application and recommends that a letter of support be provided, and further, that, as

per the Operating Agreement between the Town and Society, that the final renovation plans be presented to the Town for its approval prior to any renovation work proceeding.

RESOLUTION # 13/09

Councillor Shular moved that Council provide a letter of support to the Eleanor Pickup Centre for Performing Arts Society for its Major Community Facility Program grant application and, further, that the final proposed renovation plans be presented to the Town for further approval.

CARRIED UNANIMOUSLY

6.6 Letter of Support for Safe Communities Innovation Fund

Councillor Neff advised that Alberta Justice and Attorney General, through the Safe Communities Secretariat, offers the Safe Communities Innovation Fund. The Fund is part of the Provincial Government's response to reducing and preventing crime in Alberta.

The Town of Drayton Valley is partnering with Family and Community Support Services and the RCMP to provide a Community-Police Partnership project that will target at-risk youth. With the support of approximately 8 collaborating agencies, this partnership will identify at-risk youth and work with them in a mentorship environment. The overall objective is to connect at-risk youth with activities, resources, mentors, etc. that will motivate them to refrain from anti-social and criminal activity.

The partnership is applying for a three-year grant of approximately \$325,000 with in-kind support and contribution being provided by collaborating agencies and partners.

The deadline to apply for the Safe Communities Fund is January 30, 2009.

As a Strategic Partner in the proposal, the Town of Drayton Valley is required to provide a letter of support from the Town Council to supplement the grant application.

RESOLUTION # 14/09

Councillor Neff moved that Council provide a letter of support for the application to the Safe Communities Innovation Fund.

CARRIED UNANIMOUSLY

7. Department Reports

7.1 Development & Planning

Ms. Dyck gave a report to Council on the 2008 Development and Building Permit statistics.

7.2 Engineering & Transportation

Mr. Saran had nothing further to report.

7.3 Community Services & FCSS

Ms. Driessen provided an update on the events and activities in her departments.

7.4 Protective Services

Mr. Fuson has been filling in for Mr. Deol during his absence and he has been attending several meetings on his behalf. Mr. Fuson reported that Bylaw Officer Gord Chammen has issued two parking infraction tickets.

7.5 Information Services & Economic Development

Mr. Naidoo provided an update on the MacKenzie Conference Centre.

7.6 Administration

Mr. Deol was absent.

7.7 Park Valley Pool

Lynette Nienaber, Pool Manager, announced that Park Valley Pool has received a \$5,000 grant from STARS for their Shock Trauma and Rescue program.

8.0 Councillor Reports:

8.1 Councillor Nadeau

Councillor Nadeau attended the following meetings:
Early Childhood Development Centre Operating Board
Otoka Meeting at Town Office

8.2 Councillor Ebbs

Councillor Ebbs was absent.

- 8.3 Councillor Archer
Councillor Archer attended the Otoka Energy Summit in Minneapolis last week with Mayor Hamdon and Councillor Johnson.
- 8.4 Councillor Shular
Councillor Shular attended the following meetings/events:
Annexation Team Meeting in Edmonton
Western Diversification Deputy Assistant Minister
Otoka Meeting at Town Office
- 8.5 Councillor Neff
Councillor Neff attended the following meetings / events:
Eleanor Pickup Centre for Performing Arts Society Meeting
IMPC Meeting
Khal's Steakhouse Grand Opening
GAER Board Retreat in Jasper
Eagle Point Blue Rapids Provincial Park Board Meeting
Family School Liaison Meeting
Tour of Holy Trinity Academy
- 8.6 Councillor Johnson
Councillor Johnson attended the Otoka Energy Summit in Minneapolis last week with Mayor Hamdon and Councillor Archer.
- 8.7 Mayor Hamdon
Mayor Hamdon provided a report on the following projects:
Annexation Team Meeting in Edmonton
Otoka Energy Summit in Minneapolis
Western Diversification re: Bio-Mile
Holy Trinity Academy Tour
Otoka Meeting at Town Office

9.0 Adjournment

RESOLUTION # 15/09

Councillor Neff moved that Council adjourn the January 21, 2009, Regular Meeting of Council at 11.05 am.

CARRIED UNANIMOUSLY

MAYOR

CHIEF ADMINISTRATIVE OFFICER