



DRAYTON VALLEY
'Pulling Together'

APPLICATION for Development Permit

Town of Drayton Valley
Planning & Development Dep't.
5120 – 52nd Street, Box 6837
Drayton Valley, AB T7A 1A1
Phone: (780) 514-2200 Fax: (780) 542-5753
www.town.draytonvalley.ab.ca

OFFICE USE ONLY

PERMIT #: _____

TAX ROLL #: _____

All Sections Must Be Completed In FULL
~PLEASE PRINT~

OFFICE USE ONLY

Application Fee: _____

Receipt #: _____

SECTION 1 – CONTACT INFORMATION

Date: _____

Applicant's Full Name: _____ Phone No.: _____
(Home) (Work)

Mailing Address: _____
(City) (Province) (Postal Code)

Signature of Applicant: _____

I hereby give my consent to allow authorized persons the right to enter the above land and/or buildings, with respect to this application only. I understand and agree that this application for a development permit and any development permit issued pursuant to this application, or any information related thereto, is not confidential information and may be released by the Town of Drayton Valley.

SECTION 2 – REGISTERED OWNER OR AGENT OF OWNER

I, (Print Name) _____, hereby certify that: (please check one)

_____ I am the registered owner of the land described above; or

_____ I have been designated as the representative of the owner (**written consent attached**)

Signature: _____ Mailing Address: _____

Phone No.: _____
(Home) (Work) (Postal Code)

SECTION 3 – LOCATION OF PROPOSED DEVELOPMENT

Street Address: _____ Drayton Valley, Alberta

Plan: _____ Block: _____ Lot(s): _____ or ___ 1/4 Sec ___ Twp ___ Rge ___ W5th

Existing Use of Property: _____

Description of Project/Land Use/Development: _____

Estimated Commencement Date: _____ Estimated Completion Date: _____

Estimated Cost of Construction: _____ (total cost minus land price)

SECTION 4 – ADDITIONAL MATERIALS

- Attached are copies of a site plan and detailed construction plans outlining the proposed development (2 for residential, 3 for commercial).
- Attached is a recent Land Title search dated no more than 3 weeks prior to date of application.

The following documentation must be attached to your Development Permit Application prior to submission of your Development Permit; otherwise the application will not be accepted. Every application for a Development Permit shall, unless otherwise directed by the Development Officer, be accompanied by the following:

- **SITE PLAN** showing the following information: Property boundary and lot dimensions, scale of plan, legal description, location and dimensions of buildings or structures, required side yards and setbacks shown, abutting streets, avenues, and lanes shown, all easements shown, dimensioned layout of parking areas, entrances, and exits, fencing, screening and garbage areas, one site plan copy 8.5" x 11", distance of proposed building(s) from road and closet side property line.
- **DETAILED CONSTRUCTION PLANS** containing the following: Floor plans, elevations (views of each side of the building), building, cross section, wall sections, specifications, any other pertinent details of construction.

In addition to the above, the Development Authority may require further information, drawings or documents as may be needed to determine any aspect to the proposed development, or such other material as may be required for presentation to the Municipal Planning Commission. Applicants are advised that failure to provide all of the required information will result in the application **NOT BEING PROCESSED UNTIL** all required information and fees are submitted.

NOTES:

- This is not a Building Permit (must be obtained separately).
- Any development carried out prior to obtaining a Development Permit Decision signed by an authorized Development Officer of the Town of Drayton Valley and prior to the appeal expiry date is at the applicant's own risk.
- The information on this form is collected under the authority of Paragraph 32c of The Alberta Freedom of Information and Protection of Privacy Act, RSA, 2000, Ch. F-18.5, and shall only be used for the purpose for which it was collected.